

# Options and Opportunities Student Application Form



If you need help with the application please reach out to the O<sub>2</sub> lead teacher, your classroom Teacher, School Counsellor, EAL/FAL teacher, Student Support Worker, Student Advisor, Mi'Kmaq Education Coordinator, Coordinator of African Canadian Education Services, YMCA School Settlement/ YREACH staff or Immigration Francophone staff.

## Contact Information

Name: \_\_\_\_\_ GNSPES Email: \_\_\_\_\_

Check any that apply

I am interested in the O<sub>2</sub> program

I need more information about the O<sub>2</sub> program before applying

## Student Questions

Please complete this form to the best of your ability

1. What do you know about the O<sub>2</sub> program?

2. Why are you interested in the program?

## Family/ Guardian Questions

Please complete this form to the best of your ability.

Name: \_\_\_\_\_ Email: \_\_\_\_\_

Check any that apply

I am interested in the O<sub>2</sub> program for my child

I need more information about the O<sub>2</sub> program. Virtually  in-person  phone/email

please include phone number if you want to be contacted by phone

1. How do you see this program benefiting your child as they move through their education journey? (i.e. career goals, education plan, connection to a career)

Student Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Family/ Guardian Signature: \_\_\_\_\_ Date: \_\_\_\_\_

CO-OPERATIVE EDUCATION  
**Teacher Reference Form**



Students must complete the Student Information section below and give this form to a teacher with whom they have had considerable contact.

**Student Information**

Student name: \_\_\_\_\_

Email: \_\_\_\_\_ Phone: \_\_\_\_\_

The student named on this form has applied for admission into a Co-operative Education (Co-op) course. Co-op requires the student to complete a work placement in the community. You are asked to consider your experience with the student.

**Teacher Reference**

Name: \_\_\_\_\_

Email: \_\_\_\_\_ Phone: \_\_\_\_\_

How long have you known the student? \_\_\_\_\_

How do you know the student? \_\_\_\_\_

**Attributes, Attitudes, and Skills**

Please place a checkmark in the box in the appropriate column to indicate your experiences with this student. Additional comments can be recorded below. The information you provide will be kept confidential.

**Criteria**

3 = consistently demonstrates      2 = usually demonstrates      1 = needs guidance      N/A = not applicable

Attributes, Attitudes, and Skills	3	2	1	N/A
<b>Dependability</b>				
• is consistent, steady, independent, and reliable	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
• works well independently, with minimal supervision	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<b>Initiative</b>				
• is self-motivated and enthusiastic	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
• looks for additional tasks when work is completed	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
• acts on opportunities for improvement	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

**Criteria**

3 = consistently demonstrates

2 = usually demonstrates

1 = needs guidance

N/A = not applicable

Attributes, Attitudes, and Skills	3	2	1	N/A
<b>Industriousness</b> <ul style="list-style-type: none"> <li>• manages time well</li> <li>• is willing to undertake new projects</li> </ul>	<input type="checkbox"/> <input type="checkbox"/>	<input type="checkbox"/> <input type="checkbox"/>	<input type="checkbox"/> <input type="checkbox"/>	<input type="checkbox"/> <input type="checkbox"/>
<b>Responsibility</b> <ul style="list-style-type: none"> <li>• accepts responsibility for their actions</li> <li>• performs assigned tasks with care</li> <li>• is diligent and conscientious</li> </ul>	<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>	<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>	<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>	<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>
<b>Positive attitude and behaviours</b> <ul style="list-style-type: none"> <li>• deals with people, problems, and situations with honesty and integrity</li> <li>• communicates well with others</li> </ul>	<input type="checkbox"/> <input type="checkbox"/>	<input type="checkbox"/> <input type="checkbox"/>	<input type="checkbox"/> <input type="checkbox"/>	<input type="checkbox"/> <input type="checkbox"/>
<b>Workplace health and safety</b> <ul style="list-style-type: none"> <li>• is aware of personal health and safety</li> <li>• demonstrates practices and procedures supporting safety</li> </ul>	<input type="checkbox"/> <input type="checkbox"/>	<input type="checkbox"/> <input type="checkbox"/>	<input type="checkbox"/> <input type="checkbox"/>	<input type="checkbox"/> <input type="checkbox"/>
<b>Problem-solving and critical thinking</b> <ul style="list-style-type: none"> <li>• is creative and innovative</li> <li>• acts on opportunities for improvement</li> <li>• able to cope with uncertainty and adapts to change</li> </ul>	<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>	<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>	<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>	<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>
<b>Teamwork</b> <ul style="list-style-type: none"> <li>• is open and supportive of the thoughts, opinions, and contributions of others</li> <li>• respects diversity, individual differences, and perspectives</li> <li>• understands and supports the dynamics of group work</li> </ul>	<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>	<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>	<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>	<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>

Additional comments:

Please return this form to the student in a sealed envelope. It will be given to the Co-op teacher in support of their application. Thank you for your assistance.

<p><b>Signature:</b></p> <p>Teacher Reference: _____ Date: _____</p>
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Students must complete the Student Information section below and give this form to a community person, other than a relative, with whom they have had considerable contact in the past 12 months.

## Student Information

Student name: \_\_\_\_\_

Email: \_\_\_\_\_ Phone: \_\_\_\_\_

**Note:** The student named on this form has applied for admission into a Co-operative Education (Co-op) course. Co-op requires the student to complete a work placement in the community. You are asked to consider your experience with the student.

## Community Reference

Name: \_\_\_\_\_

Email: \_\_\_\_\_ Phone: \_\_\_\_\_

How long have you known the student? \_\_\_\_\_

How do you know the student? \_\_\_\_\_

## Attributes, Attitudes, and Skills

Please place a checkmark in the box in the appropriate column to indicate your experiences with this student. Additional comments can be recorded below. The information you provide will be kept confidential.

### Criteria

3 = consistently demonstrates      2 = usually demonstrates      1 = needs guidance      N/A = not applicable

Attributes, Attitudes, and Skills	3	2	1	N/A
<b>Dependability</b> <ul style="list-style-type: none"> <li>is consistent, steady, independent, and reliable</li> <li>works well independently, with minimal supervision</li> </ul>	<input type="checkbox"/> <input type="checkbox"/>	<input type="checkbox"/> <input type="checkbox"/>	<input type="checkbox"/> <input type="checkbox"/>	<input type="checkbox"/> <input type="checkbox"/>
<b>Initiative</b> <ul style="list-style-type: none"> <li>is self-motivated and enthusiastic</li> <li>looks for additional tasks when work is completed</li> <li>acts on opportunities for improvement</li> </ul>	<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>	<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>	<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>	<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>
<b>Industriousness</b> <ul style="list-style-type: none"> <li>manages time well</li> <li>is willing to undertake new projects</li> </ul>	<input type="checkbox"/> <input type="checkbox"/>	<input type="checkbox"/> <input type="checkbox"/>	<input type="checkbox"/> <input type="checkbox"/>	<input type="checkbox"/> <input type="checkbox"/>

**Criteria**

3 = consistently demonstrates      2 = usually demonstrates      1 = needs guidance      N/A = not applicable

Attributes, Attitudes, and Skills	3	2	1	N/A
<b>Responsibility</b> <ul style="list-style-type: none"> <li>• accepts responsibility for their actions</li> <li>• performs assigned tasks with care</li> <li>• is diligent and conscientious</li> </ul>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<b>Positive attitude and behaviours</b> <ul style="list-style-type: none"> <li>• deals with people, problems, and situations with honesty and integrity</li> <li>• communicates well with others</li> </ul>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<b>Workplace health and safety</b> <ul style="list-style-type: none"> <li>• is aware of personal health and safety</li> <li>• demonstrates practices and procedures supporting safety</li> </ul>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<b>Problem-solving and critical thinking</b> <ul style="list-style-type: none"> <li>• is creative and innovative</li> <li>• acts on opportunities for improvement</li> <li>• able to cope with uncertainty and adapts to change</li> </ul>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<b>Teamwork</b> <ul style="list-style-type: none"> <li>• is open and supportive of the thoughts, opinions, and contributions of others</li> <li>• respects diversity, individual differences, and perspectives</li> <li>• understands and supports the dynamics of group work</li> </ul>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Additional comments:

Please return this form to the student in a sealed envelope. It will be given to the Co-op teacher in support of their application. Thank you for your assistance.

<p><b>Signature:</b></p> <p>Community Reference: _____ Date: _____</p>
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